



# **Marking and Assessment Policy 2026**

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# INTRODUCTION

At Evolution Education (EE), we believe that assessment is critical for student progress.

All teachers regularly assess the learning and progress of their students in both a formative and summative manner. A key component of assessment is the marking of students' work.

The process of assessment should enable teachers to make decisions about the progress of their students and respond accordingly. Marking should celebrate and praise progress and include clear targets for improvement and / or indicate new skills that need to be developed.

# GUIDELINES

1. The marking of work can be divided into one of two categories:

- (a) Formal
- (b) Informal

Generally, 'Formal' marking should consist of GCSE grades at KS4 and progress towards expected progress at KS3. These should be linked to the skills displayed throughout work at KS3 or GCSE assessment criteria at KS4. This is known as summative assessment. These should be accompanied by feedback in green ink and can be used when feeding back to the student, Home School or parents.

'Informal' pieces need only be accompanied by formative comments, in green ink, which should guide the student towards improvements/making continued progress.

To support effective data tracking and student progress monitoring, all subject areas will use an electronic system to record assessment/feedback data. This system will be maintained and overseen by the Senior Leadership Team and updated on a termly basis. All subjects are expected to contribute data at least once every term.

2. If a student attends EE several times per week for several weeks they should receive feedback on some of their work which praises success and indicates areas for further improvement.

3. All teacher marking must be completed using green pen, with all student responses written in purple pen.

4. On returning assessed work, ensure students are given time to complete the relevant feedback. The student should have a clear understanding of what they would need to do to improve their work and make further progress.

5. EE encourages the use of Peer and Self-Assessment where appropriate. This must be connected with clear assessment or success criteria.

6. Students' work must be marked regularly dependent on their attendance at EE.

