



Termination or Temporary Pause (Exclusion) Policy 2026

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AIMS

Our provision aims to ensure that:

- It is clear, Evolution Education is not a school, it is an Alternative Provision, it therefore can not exclude a student, however Evolution Education can terminate or temporarily pause a students placement.
- The termination or temporary pause process is applied fairly and consistently.
- The termination or temporary pause process is understood by Committee Members, staff, Parents/Carers and pupils.
- Pupils in our provision are safe and happy.
- Pupils do not become 'not in education, employment or training (NEET)'.

LEGISLATION AND STATUTORY GUIDANCE

This policy is based on statutory guidance from the Department for Education (DfE): Exclusion from maintained schools, academies and pupil referral units (PRUs) in England.

It is based on the following legislation, which outline schools' powers to exclude pupils:

- Section 52 of the Education Act 2002, as amended by the Education Act 2011.
- The School Discipline (Pupil Exclusions and Reviews) (England) Regulations 2012.
- Sections 64-68 of the School Standards and Framework Act 1998.

In addition, the policy is based on:

- Part 7, chapter 2 of the Education and Inspections Act 2006, which looks at parental responsibility for excluded pupils.
- Section 579 of the Education Act 1996, which defines 'school day'.
- The Education (Provision of Full-Time Education for Excluded Pupils) (England) Regulations 2007, as amended by The Education (Provision of Full-Time Education for Excluded Pupils) (England) (Amendment) Regulations 2014.
- Section 89 of the Education and Inspections Act 2006

THE DECISION TO TERMINATE OR TEMPORARILY PAUSE

Only a Director can terminate or temporarily pause a pupil placement with Evolution Education. A termination will be taken as a last resort. Our provision is aware that off-rolling is unlawful. Ofsted defines off-rolling as: *"...the practice of removing a pupil from the school roll without a formal, permanent exclusion or by encouraging a Parent to remove their child from the school roll, when the removal is primarily in the interests of the school rather than in the best interests of the pupil."*

We are committed to following all statutory exclusions guidelines to ensure that every pupil receives an education in a safe and caring environment.

A decision to terminate or temporarily pause a pupil's provision will be taken only:

- In response to serious or persistent breaches of the provision's behaviour policy.

- If allowing the pupil to remain in school would seriously harm the education or welfare of others.

Before deciding whether to terminate or temporarily pause a pupil's placement the Director will:

- Consider all the relevant facts and evidence, including whether the incident(s) leading to the termination or temporary pause were provoked.
- Allow the pupil to give their version of events.
- Consider the pupils special educational needs (SEN).

DEFINITION

For the purposes of termination's or temporary pause's, school day is defined as any day on which there is a school session. Therefore, INSET or staff training days do not count as a school day.

ROLES AND RESPONSIBILITIES

The Director

Informing parents

The Director will immediately provide the following information, in writing, to the Parents/Carers of a pupil whose placement has been terminated or temporarily paused:

- The reason(s) for the termination or temporary pause.
- The length of a temporary pause.
- Information about Parents'/Carers' right to make representations about the termination or temporary pause, and how the pupil may be involved in this.

The Director will also notify Parents/Carers by the end of the afternoon session on the day their child's placement has been terminated or temporarily paused.

If alternative provision is being arranged, the following information will be included when notifying Parents/Carers of a termination or temporary pause:

- The start date for any provision of full-time education that has been arranged.
- The start and finish times of any such provision, including the times for morning and afternoon sessions, where relevant.
- The address at which the provision will take place.
- Any information required by the pupil to identify the person they should report to on the first day.

Where this information on alternative provision is not reasonably ascertainable by the end of the afternoon session, it may be provided in a subsequent notice, but it will be provided no later than 48 hours before the provision is due to start. The only exception to this is where alternative provision is to be provided before the 6th day of an exclusion, in which case the information can be provided with less than 48 hours' notice with Parents'/Carers' consent.

Informing the Home School

The Director will immediately notify the Home School of:

- Any termination or temporary pause.
- Termination which would result in the pupil missing a public examination.

The Senior Leadership Team (SLT).

Responsibilities regarding termination or temporary pause are delegated to the SLT, consisting of the 2 Directors of Evolution Education and the CEO of Caius House.

CONSIDERING THE REINSTATEMENT OF A PUPIL

The SLT will consider the reinstatement of a pupil who has had their placement terminated or temporarily paused within 5 school days of a written request being made by the pupil's Home School or Local Authority if:

- The termination is permanent.
- It is a temporary pause which would result in a pupil missing a public examination.

Where a termination or temporary pause would result in a pupil missing a public examination, the SLT will make every effort to consider the reinstatement of the pupil before the date of the examination.

The SLT can either:

- Decline to reinstate the pupil or
- Direct the reinstatement of the pupil immediately, or on a particular date or
- Implement a support plan that will allow the pupil to access their examination but also prevent the pupil from remaining onsite, if deemed appropriate.

The SLT will notify, in writing, the Home School, Parents/Carers and the LA of its decision, along with reasons for its decision, without delay.

RETURNING FROM A TEMPORARY PAUSE

Following a temporary pause, a re-integration meeting will be held involving the pupil, Parents/Carers, a member of the students Home School and other staff, where appropriate.

The following measures may be implemented when a pupil returns from a temporary pause:

- Agreeing a behaviour contract.
- Putting a pupil 'on report'.
- Internal isolation.
- Temporary reduced timetable.

MONITORING ARRANGEMENTS

The SLT monitors the number of terminations or temporary pause's every term and discuss their findings in their SLT meetings.

This policy will be reviewed annually, at every review the policy will be shared with SLT.

LINKS WITH OTHER POLICIES

This termination or temporary pause policy is linked to our:

- Behaviour Policy.